

***“Getting Real”  
The 2010 Inclusive Emergency Management National Capacity  
Building Training Conference  
September 22-24, 2010 Washington, DC***



***Application due by 08/19/2010.***

August 9, 2010

Dear Colleague

In March, 2010, FEMA Administrator Craig Fugate said “We don’t plan for easy in FEMA, we plan for real.” And virtually every community across the United States, as much as fifty percent of the population needs assistance to prepare for emergencies and disasters.

Among them, twenty percent of Americans have disabilities and may have access and functional needs that will affect their ability to read or understand preparedness information, hear alerts and warnings, utilize accessible transportation during an evacuation, maintain their independence in a shelter, find accessible housing if theirs has been destroyed, access services to enable them to return to work and deal with a myriad of other challenges. Despite this, real progress towards real preparedness is being made in communities that are committed to emergency planning that is inclusive of the participation and requirements of people with access and functional needs.

**Are you currently active in planning for emergencies and disasters?**

**Are you involved in disability- inclusive community involvement?**

**Are you a community leader?**

**Are you interested in working with others to help communities plan for emergencies and disasters?**

**If you answered yes to any of these, please apply to be a Delegate to the “Getting Real- The 2010 Inclusive Emergency Management National Capacity Building Training Conference”**

**This training conference will be held on September 22-24 in Washington DC**

“Getting Real” is intended for members of the disability and emergency management communities. Delegates from across the country will participate in an intensive cross-training and bridge-building itinerary in inclusive emergency preparedness practices. This conference will prepare leaders for post-training responsibility to engage and educate others on how to effectively collaborate in emergency preparedness and disaster response and recovery.

Hosted by FEMA's Office of Disability Integration and Coordination with our partners from the FEMA National Protection and Preparedness Directorate, Individual & Community Preparedness Division, the Interagency Coordinating Council on Emergency Preparedness and Individuals with Disabilities, the Department of Justice and the National Council on Disability, this conference will honor September as National Preparedness Month by training stakeholders in inclusive practices.

FEMA encourages individuals with a full range of expertise to apply. Space is limited and not all applicants are guaranteed acceptance.

**Funds are available for eligible Delegates.**

- **Reimbursement is available for non-federal applicants for round trip coach 21-day non-refundable airfare or POV mileage not to exceed established state caps and shuttle or cab to/from DC airport to conference hotel not to exceed \$500 (costs in excess of \$500 will require additional approval and documentation and may be approved based on available funds).**
- **Lodging will be provided at no cost to all eligible Delegates.**
- **Federal employees may be eligible for travel and hotel accommodations through invitational travel.**

Delegate invitations will be distributed starting on 08/27/2010.

If you are interested in attending the conference, please submit your application (attached) either by fax (202) 212-2151 or by email [FEMA-Disability-Integration-Coordination@dhs.gov](mailto:FEMA-Disability-Integration-Coordination@dhs.gov).

Please address all questions to the Office of Disability Integration and Coordination by email to: [FEMA-Disability-Integration-Coordination@dhs.gov](mailto:FEMA-Disability-Integration-Coordination@dhs.gov)

**Application due by: COB 08/19/2010. Applications received after this date may still be considered for selection but may not be eligible for travel reimbursement.**

Be a part of the Team! Together we can achieve community preparedness for all!

Sincerely,

Marcie Roth  
Director  
Office of Disability Integration and Coordination



# FEMA

**“Getting Real”  
The 2010 Inclusive Emergency  
Management National Capacity  
Building Training Conference**

## APPLICATION

Please complete and submit this application for consideration as a Delegate to the three-day 2010 Inclusive Emergency Management National Capacity Building Training conference to be held on September 22-24, 2010 in Washington DC.

Reimbursement is available for non-federal Delegates for round trip coach 21-day non-refundable airfare or Personal Occupancy Vehicle (POV) mileage not to exceed established state caps and shuttle or cab to/from DC airport to conference hotel not to exceed \$500 (costs in excess of \$500 will require additional approval and documentation and may be limited based on available funds).

Lodging will be provided at no cost to all eligible Delegates.

Federal employees may be eligible for travel and hotel accommodations through invitational travel.

Applications may be submitted by fax to (202) 212-2151 or by email to [FEMA-Disability-Integration-Coordination@dhs.gov](mailto:FEMA-Disability-Integration-Coordination@dhs.gov)

Please send all questions to [FEMA-Disability-Integration-Coordination@dhs.gov](mailto:FEMA-Disability-Integration-Coordination@dhs.gov)

**The application deadline is COB August 19, 2010 (applications received after this date may not qualify for travel reimbursement)**

**Notification of your selection as a Delegate, as well as hotel information, will be emailed to you on or before August 27, 2010 with participant instructions.**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Title: \_\_\_\_\_

Department: \_\_\_\_\_

Organization/Agency Name: \_\_\_\_\_

Address: \_\_\_\_\_

Address 2: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Cell \_\_\_\_\_

Fax \_\_\_\_\_ TTY \_\_\_\_\_

E-Mail \_\_\_\_\_

**Check the boxes that best describe your affiliation**

- Community Leader
- Disability Advocate
- Disability Advocacy Organization
- Disability Services Organization
- Emergency Manager
- Emergency Planner
- First Responder
- Government
  - City/Town/Village/Special District/Township
  - County Government
  - Military
  - State Government
  - Tribal
  - FEMA
  - FEMA HQ     FEMA Region
  - Other Federal Agency \_\_\_\_\_
- Interagency Coordinating Council Member
- International
- Non-Governmental Organization/Community Organization
- Private Sector/Business/Industry
- Voluntary Organization Active in Disasters (VOAD)
- Other Affiliation \_\_\_\_\_

**\*\*\*\*\*Please limit your statements for each of the following questions to 250 words\*\*\*\*\***

Please describe your life experience and interest in inclusive disability emergency management:

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# FEMA

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Management National Capacity  
Building Training Conference**

## APPLICATION

Please describe your specific involvement in emergency preparedness, response, recovery, and mitigation:

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Please describe how you will use information and skills acquired at this training conference to benefit others:

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Please add any additional information that is useful in considering your application:

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- I will be requesting reimbursement for qualified travel expenses
- I will be requesting funding for lodging at the conference hotel
- I will be requesting disability related accommodations
- I will not be requesting any assistance with travel, lodging or disability related accommodations

For planning purposes, to ensure the availability of accommodations for all participants, please identify all reasonable accommodations you will require as a participant:

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